



THE UNIVERSITY OF THE THIRD AGE

Minutes of the Annual General Meeting of Glen Eira U3A held on Thursday 15 October 2020 at 11.01am

PRESENT: 83 members of Glen Eira U3A logged in via zoom

APOLOGIES: Sue Woods, Leone Engel, Wendy Chandler, and Nora Knopfler.

WELCOME

Del Stitz welcomed members to the meeting. She explained the extraordinary processes for this meeting and the agenda as outlined. She welcomed Lana Cari, Healthy Ageing Officer, Glen Eira Council as our guest.

MINUTES OF PREVIOUS MEETING

David Collier outlined the minutes of the AGM held on 31 October 2019. 80 members attended; 18 apologies were received. The President's and the Treasurer's reports were received. An election of officer bearers was held. Del Stitz President; David Collier Secretary; Jo Brown Treasurer; and Chris Perara Course Co-ordinator and ten general committee members.

Moved: David Collier. Seconded: Ditta Libson

FINANCIAL REPORT

Jo Brown presented a financial summary

Jo Brown provided an overview of the finances- Income \$72,767, Expenses \$43,168. Net profit was \$29,486. Total assets are \$232,198.

Fees for 2021 would be set at \$50.00 per year

Moved: Jo Brown. Seconded: Murray Mehmet Carried

There were several questions relating to the fee at \$50 and to refurbishment of the computer room.

PRESIDENT'S REPORT

Del Stitz provided an overview of the past 12 months under a Covid 19 experience. The site closed in March 2020 as the organisation was unable to occupy the building because of Covid-19. Following the lockdown, we began to offer courses by Zoom, email and Skype.



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Newsletters have been provided electronically in February, June and August; and another planned for late October.

Management committee met monthly by Zoom. Members have been sent monthly Mailchimp updates to keep members informed.

Because of the Covid impact we could not hold our art show. The Admin team created a Facebook group for Glen Eira U3A members.

Del thanked all the on-line tutors and their assistants, the administration team who have enabled the Glen Eira U3A to continue functioning, she expressed her deep gratitude to them for their work.

Network Victoria was acknowledged for their support and encouragement of the member U3A's. Two zoom licenses have been funded by the network and a further range of support services as well as the UMAS for members.

In 2021 room occupancy may still be limited by requirement for 4 square metres per person. There will be new rules to keep everyone Covid-safe. Many courses will be provided online. We would like to reduce our membership fee from \$60 to \$50 to acknowledge a reduced program this year, and possibly still some limitations next year. However, if we need to pay rent for external venues for particular courses, we will apply additional costs to those courses, but no one will pay more than \$60 overall.

Local changes around the site of the U3A the level crossings on Neerim and Glenhuntly were being fast tracked for removal. Second the Glen Huntly structure plan and it is to be noted that part of that plan shows where the U3A is located is in line for development by 2035.

Del moved then to outline the enrolment for 2021; pointing out that we cannot provide assisted enrolment in the same way as previous years. We have a new way to enrol online and would encourage all members to enrol online and pay using Electronic Funds Transfer, PayPal or cheque by mail. She asked all members to please record invoice number on EFT; and invoice and member number on cheques. In person payment will not be possible initially. Two key questions were answered;

- Office volunteers will be available by phone to help members enrol.
- Enrolments will commence from 13 November. Details will be in the late October newsletter.

The course list will be available well prior to the mid November date.

The president asked for questions.

First question was to the timetable for the year – ending about 19 November.



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Second question; courses which cannot be run by zoom – tutors have been asked to put proposals to the Course co-ordinator. Chris asked for tutors to submit forms. Murray advised that tai chi did work well on zoom.

GUEST SPEAKER

The President invited Rachel van Run to outline the UMAS for members system. Rachel introduced herself and then took the members present through the UMAS for Members system.

She highlighted the system; New Login Screen, Screen Layout, Course Display, Shopping CART & Checkout for Enrolments, Payments (PayPal, EFT & Cheques by RaMail), My Invoice, My Enrolments.

Rachel then shared her screen and showed the members how this worked for them to self-manage their participation in the Glen Eira U3A system and enrolments.

Questions - Subscription will appear in the shopping cart if someone has not yet paid their subscription fee (which for 2021 will be \$50 for the whole year). UMAS automatically manages the numbers of people waitlisted or members attending.

The new UMAS system will be appearing on screen in the next few days. For those who do not have access to computers or other technical gadgets members can phone the office for assistance. Leave a message and the office will phone back.

DECLARATION OF COMMITTEE POSITIONS

Del Stitz declared all positions on the Committee of Management vacant.

ELECTION OF MANAGEMENT COMMITTEE

David Collier reported that the CoM consist four office holders and six ordinary committee members

Moved; David Collier. Seconded; Yvonne ... Approved

9 nominations had been received.

Nomination for President - Del Stitz; Secretary- David Collier; Jo Brown-Treasurer; and Chris Perara – Course Co-ordinator.

Ordinary Committee Members:

- Russell Stern
- Ditta Libson
- Garry Fabian



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- Hilary Friedland
- Martin Verhoeven

David Collier moved that these nominations be accepted. Seconded: Russell Stern.
Approved

COURSE CO-ORDINATOR REPORTED ON PROGRESS OF ENROLMENTS FOR 2021

84 courses offered and being lodged for 2021, similar to the numbers for 2020. He was confident that all courses would be entered for enrolment by November 13 2021.



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COVID 19 RESTRICTIONS WERE OUTLINED FOR THE MEMBERS

- Masks are essential and must be worn at all times
- Social distancing enforced
- Hand sanitise often and at every possible point
- Follow all safety and procession signs
- No standing around talking or even simply waiting around
- Socially distanced conversation outside permitted
- Kitchen closed
- Toilets must be hygienically cleaned after use
- Face to face meetings only once these are approved by DHHS and CoM
- Room limits apply to achieve 4 square metres per person

Del thanked everyone for joining the zoom meeting.

Meeting closed at 12.21pm.

Members had general conversation about experiences and this Covid 19 world.