



VACCINATION POLICY AND PROOF OF VACCINATION

INTRODUCTION

This policy outlines the requirements for vaccination of Glen Eira U3A tutors and members for participation in certain courses and activities, and how proof will be required.

PURPOSE

The purpose is to alert all members to the current requirements, and to make tutors aware of their responsibilities.

POLICY

Glen Eira U3A requires all tutors and members participating in face to face classes and activities to be fully vaccinated at present with two vaccinations for Covid. Any members undertaking activities which commence from the main campus grounds must also be fully vaccinated.

At the present time there is no health order requiring that tutors and members have both two vaccinations, plus a booster. However, all members are encouraged to also seek a booster whenever they become eligible.

Members are required to declare their vaccination status on their enrolment details. The wording on the enrolment details may change if booster shots are mandated in future or health orders change.

Only members who are fully vaccinated can seek to enrol in face to face classes, or activities commencing from the main campus grounds.

PROCEDURE

Members can self-declare their status as being fully vaccinated on their enrolment details. Tutors of face to face classes, and also activities commencing from the main campus grounds, must sight proof of vaccination status before commencement of the member in the course or activity at the first attendance.

There are four ways you can show COVID-19 proof of vaccination to gain entry to courses and activities at Glen Eira U3A:

- COVID-19 digital certificate via the Service Victoria app.
- COVID-19 digital certificate saved to a smartphone wallet.
- Printed copy of COVID-19 digital certificate together with a valid photo ID.
- Printed copy of immunisation history statement together with a valid photo ID.

Please note medical exemptions from any doctor or medical practitioner will not be accepted as meeting the requirement. Medical exemptions must be registered with Services Australia and may then appear on the immunisation record.

Tutors are not required to obtain and store a printed copy of a vaccination statement or digital certificate, as this may breach privacy.

RESPONSIBILITY

The Committee of Management is responsible for endorsing and updating this policy.

The Secretary is responsible for keeping members advised of any changes to the policy.

Any complaints about the implementation of this policy should be forwarded to the Secretary for investigation and advice to the Committee.

Tutors of classes and activities are responsible for implementing the Covid safe policy of Glen Eira U3A at any venue they use. This will require tutors to nominate a person to act as Covid marshal to ensure that all members login using the QR code relevant to the venue or class.

Tutors of courses or activities impacted by this policy will be provided with a printed roll that will indicate whether each of those enrolled has self-identified as being fully vaccinated.

Tutors are responsible for checking proof of Covid vaccination status of enrolled members on the first occasion they attend the face to face class or activity.

All members attending one of the classes or activities impacted by this policy must sign the computer produced roll to record attendance on the specific session. Tutors should maintain the roll record in case of advice of detection of Covid cases at the specific venue or class.

AUTHORISATION

This policy was adopted by the Committee of Management of Glen Eira U3A, and minuted as such, following a meeting on 10 January 2022.